
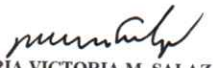
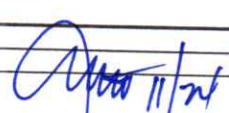


**PURCHASE ORDER**  
IBP Road, Constitution Hills, Quezon City

Supplier	INFOWORX INC.		PO No.	2020-10-0073		
Address	384B E. Rodriguez Sr. Ave, Immaculate Conception, Quezon City		Date	October 13, 2020		
Tel. No.	575-1500		PhilGEPS No.	2002-3798		
TIN	004-845-988-000		Mode of Procurement	NP - Small Value Procurement		
Gentlemen:						
Please furnish this office the following articles subject to the terms and conditions contained herein:						
Place of Delivery		Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor		Delivery Term		Seven (7) working days upon receipt of Purchase Order
Date of Delivery				Payment Term		within 15-30 days upon complete submission of supporting documents.
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount	
1	unit	<b>Paper Shredder</b> Brand: Admiral T-818 Straight Cut Paper Shredder <i>Specifications:</i> Sheet Capacity (A4/80gsm): 12 Cut size (mm): 3 Throat Width (mm): 220 Bin Capacity (liters): 20 Dimensions (mm): 350mm x 262mm x 550mm Net weight (kg): 14 kg Power (N): 180  xxxx-Nothing Follows-xxx  PR No. 2020-08-0467 (OFAM)	4	P11,475.00	P45,900.00	
Total Amount in Words			Forty Five Thousand Nine Hundred Pesos Only			P45,900.00
<p>At least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10 percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other causes of action and remedies available under the circumstances.</p> <p>The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.</p>						
Conforme:		Very truly yours,				
 Signature Over Printed Name of Supplier		 MARIA VICTORIA M. SALAZAR Signature over Printed Name of Authorized Official				
Date		Acting Director IV, OFAM Designation				
Fund Cluster	 ESCARLET G. CONDE Signature Over Printed Name of Chief Accountant/ Head of Accounting Division/Unit		ORS/BURS No.			
Funds Available			Date of the ORS/BURS:			
			Amount	P45,900.00		